

	<h2>Business Partner Maintenance (Vendor Registration)</h2>
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### INSTRUCTIONS

- All fields are to be completed in full where applicable.

#### 1. DETAILS OF COMPANY

Fill in the Company details as follows:

Title	Details
Company's Name	
Business Registration No.	
Tax Identification Number	
SST Registration Number	
GST Registration Number	
MSIC Code	
Business Address	
Website Address	
Nature of Business	
Person in Charge (PIC) Name	
PIC Position	
PIC Identification / Passport Number	
PIC Telephone No. (O) (H/P)	
PIC Email Address	

**Note:** To provide Section 17 & 14/58 of Companies Act 2016  
(Certificate of Incorporation & Director information)

#### 2. BANK & OTHER DETAILS

Fill in the Bank details as follows:

Details	
Bank's Name	
Bank's Corporate Account Number	
Type of Bank Account	
Finance Department PIC	
Finance PIC Email Address	

**Note:** To provide Bank Statement (Front Page) indicating the Company Name and Account Number